

Looking for a great place to work in your local community? Mountain Community Transit is growing and accepting applications for a Lead Bus Driver position to assist with the smooth operations of our organization.

This position is hourly and offers a full benefits package after a 60-day probationary period. Hourly wage is \$29.75 to \$33.75 per hour, DOE, with the potential for some overtime when necessary. The shift will be Monday through Friday with some evenings and weekends as necessary. Please review the qualifications below for this position.

Responsibilities

- Assists with scheduling vehicle maintenance and performing light vehicle maintenance
- Assists with building maintenance tasks as assigned
- Assists with new employee ride along evaluations and new employee orientation
- Trained to respond to driver incidents and accidents and conducts investigations
- Ensures that bus drivers receive necessary information in a timely and concise manner (route deviations and/or changes to schedule/route)
- Addresses issues and complaints with passengers, drivers, and the public and reports to supervisor
- Assist with maintaining records and other mandatory information (route information, trip sheets, fuel receipts, etc.)
- Ability to create driver shift schedules and operate as a driver when scheduling requires
- Ability to answer phone calls, emails, and greet visitors

Qualifications

- Ability to work independently and identify and solve problems
- Ability to be on-call for driver/company needs in case of emergency
- Ability to work under pressure and remain calm during rapidly changing circumstances
- Excellent communication skills to collaborate with others in a fast-paced environment
- Ability to learn and train on multiple bus services/routes
- Ability to work with computers, learn various software/hardware systems, and use office equipment
- Ability to bend, twist, push, pull, carry up to 50 pounds and sit for long periods of time
- Ability to assist in compliance with applicable laws, codes, policies, safety standards, rules, and regulations

Experience and Education Requirements

- Valid Idaho CDL with passenger endorsement and current DOT medical certification
- High School diploma or GED required
- Minimum of 3 years of work experience in bus driving, public transit, fleet maintenance, and ADA equipment
- Intermediate computers skills required
- Some supervisory/managerial experience preferred

All employment offers are contingent upon successful completion of a pre-employment drug test and a criminal background check. Treasure Valley Transit, dba Mountain Community Transit, is an equal opportunity employer. Qualified applicants will not be discriminated against in regard to race, color, religion, sex, national origin, age, marital status, non-job related disability, gender identity, sexual orientation, or any other protected group status.